# Fluency ENGLISH Word Program

## Kindergarten through Sixth Grade

"The Essential Title 1 Reading Resource"

### ELEMENTARY SCHOOL GRADE LEVELS

Created by Blaine Helwig, Graham Elementary Principal, Austin ISD - Austin, Texas

### Fluency ENGLISH Word Program

Teacher Recommended Guidelines

1,000 Words Requirements per Grade Level				
Grade Level	1000 Folder Color	Number of words per grade level for year	Time: Seconds to complete 100 word list	
PK	N/A	EOY – first 20 words	N/A	
Kinder	N/A	100	130 seconds	
1st	Blue	600	120 seconds	
2nd	Purple	1000	110 seconds	
3rd	Green	1000	100 seconds	
4th	Yellow	1000	95 seconds	
5th	Orange	1000	90 seconds	
6th	Red	1000	85 seconds	

Color Code for Each 100 Word Sheet (Recognition Purposes)						es)			
1 <sup>st</sup> 100 Words	2 <sup>nd</sup> 100 Words	3 <sup>rd</sup> 100 Words	4 <sup>th</sup> 100 Words	5 <sup>th</sup> 100 Words	6 <sup>th</sup> 100 Words	7 <sup>th</sup> 100 Words	8 <sup>th</sup> 100 Words	9 <sup>th</sup> 100 Words	10 <sup>th</sup> 100 Words
Bright Pink	Light Yellow	Light Green	Light Blue	Light Pink	Gold	Dark Green	Dark Blue	White	Gray

#### 1000 Words Fluency Folder Testing and Practice guidelines

(Allows the students to practice and master word fluency via basic word recognition)

It is recommended that classroom teachers use an Excel monitoring spreadsheet to track their (classroom) students' progress. When testing students individually during the week, use a hard copy/print of that spreadsheet so the teacher can readily mark student progress in pen/pencil, then update the computer Excel monitoring spreadsheet at later time for efficiency purposes. Use shorthand codes on the hard copy to make the process easier. For example, use a system such as this: On first 100 words (pink page) column 1 and 2 mastered = p1 or p2, may represent a student that has finished only the pink, column 1 and/or 2 only. Hence, the teacher knows where to begin with the child at the next session as well as hold the student accountable for previous words that the student has demonstrated mastery. When testing the student on a word list, please vary the direction of word recognition movement from not only top to bottom of a column to bottom to top, so the student does not memorize the order of the words by rote. It is noted that whatever is repetitively and consistently practiced with students is what will be learned and permanently ingrained. The structure of this program allows the classroom teacher to quickly run through the word lists with the majority of their students, and then focus on newly enrolled students which should be a manageable number of children each school year.

Each student in the classroom should be tested on the words individually each week. This can be done during weekly assessment times while the other students are working independently. For

primary grades, this can also be done during recess or at the start of each day as students are busy working on the morning warm-up or an independent activity. By week's end, a teacher may easily access every child in the classroom, and set-up a routine with students where each student knows what day of the week they will be tested. Again, this type of process establishes a manageable routine for the classroom teacher.

A principal can easily monitor each classroom by requiring each classroom teacher's Excel monitoring spreadsheet be emailed every Friday afternoon for quick review. If a teacher or a principal would like a copy of the Excel monitoring spreadsheet after purchasing this product, please email the author at <a href="mailto:bahelwig@gmail.com">bahelwig@gmail.com</a> and a copy will be promptly emailed for immediate teacher/school use. Please state in the email subject line "Request Excel Fluency Spreadsheet" so the email is not confused with spam.

If a student does not master a list completely, the student must study the words and be retested. It is highly recommended to NOT move the student forward to a new list until a current list is mastered. Of course, this means not all students will be on the same list. After a word list is mastered, it is suggested that the teacher periodically go back to recheck (spot check) to be sure the student has retained the words. It is also suggested that the student should NOT be permitted to skip around on the page until the entire list is mastered sequentially by columns or rows. Again, the teacher should check up and down a column or back and forth on a row to ensure the child truly knows the words by sight recognition.

The words should be reviewed frequently throughout the instructional day. It is suggested that the teacher post the words on the wall and review them as an opening exercise in the day and as a transition exercise in their daily lessons. Two feet by three feet sized posters are easily made of these ten ~ hundred-word lists using current scanning technology for placement in each classroom. Another method for students to practice the words on a list as the teacher lines up students to exit the classroom. This can be accomplished by calling on tables or students individually and provide them an oral learning opportunity. Another method is making a game out of practice with the children with a minimal reward for success of extra recess (3 to 5 minutes) for instance. It is recommended to orally read the 100 words whole group (except kindergarten classrooms – in kindergarten, it is suggested to do 10 words per week or every two weeks) to ensure the students hear the correct pronunciation of each word. It is suggested students read the words chorally with the teacher several times a day as a class as they begin the fluency word program for at least the first 300 to 400 words, beginning in 2<sup>nd</sup> grade. In 1<sup>st</sup> grade, it is recommended the first 200 words. In this manner, students have heard the words pronounced correctly and the teacher does not need to work with each student on the same task.

These words represent the most common of the English words and they appear in over 85% to 90% of the words in print in any vetted third (3<sup>rd</sup>) grade reading passage or chapter in a book. It is essential students do NOT struggle in reading these basic words, so they can concentrate and process on words that are not as common. Otherwise, the student depletes their 'mental CPU capacity' while reading or trying to read the most basic words. Consequently, at the end of a sentence or paragraph, the student is unable to recall or comprehend the meaning of the reading they completed only seconds before.

This fluency program is an easy program to implement regardless of teacher experience; however, it is highly, highly endorsed that both structured phonics and phonemic awareness programs be implemented

in each primary classroom as parallel language development programs. A phonics program teaches children to decode by sounds (i.e., phonemes) so they are able to read any word; however, these basic words must be ingrained for success in reading, especially in rural and urban Title 1 schools.

The fluency time provided in the table above are higher and not as stringent as compared with normally accepted reading fluency times that stress quicker fluency rates. The rates are easier to afford immediate student success. However, the fluency rates listed in the table above may be easily lowered after the first or second year of program implementation when the students have demonstrated success at the fluency rates provided in the table above. However, after mastering these word lists, the teacher should discover students' desired word per minute reading rates have improved dramatically over a short period of time since the student is more successful with independent reading from more successful practice.

The above table lists colors for 100-word lists and colored folders per grade level. These colors are provided as an example only and may be altered to fit the teacher or school color preferences, of course. However, it is highly recommended to use a color-coding system on at least the 100-word sheets as a minimum. It is easier for the classroom teacher to manage the program and easier for the student to recall their current word list they are studying. Furthermore, homework has two general requirements: 1.) Homework should be repetition on what was learned that day (i.e., the work should not be new material that night) and 2.) Homework helps provide discipline and student self-management. Hence, assigned homework for a student learning a whole-language word list is very easy for most students to study independently at home or with a parent or sibling. If the student hails from a home that speaks a different language other than English, the homework should still be relatively easy to complete with adequate class practice reviews during the instructional day.

The 1,000 Word Fluency Program's first 800 words are the exact same words as the (800) Non-Negotiable English Word Program also available for download. This is not an accident. The programs have different purposes but both should be implemented together. The fluency program is designed to improve a student's fundamental literacy flow and the Non-Negotiable Word Program is for improving basic writing ability; however, they have a symbiotic positive effect on heightened student learning since both programs address problematic areas for elementary students, especially for students attending rural and urban Title 1 schools. In summary, globally implemented programs at schools must be value added and the two global programs should not inflict any negative affect or compete with any other program on the campus. This is the case with both of these language programs. Finally, the reason that one program has 800 words and the other program has 1,000 words is so students, teachers and administrators can readily distinguish between the two programs.

A reward system is recommended with this global program. Especially in primary grades after each student completes a 100-word sheet and a small gold star is placed on their paper or whatever the teacher finds doable to easily reward the child for their work.

The primary reasons the fluency program is effective is for the following: 1.) In Title 1 elementary schools, many of the children in the primary grades are not well practiced independent readers as their higher socioeconomic peers; hence, they have not had sufficient repetition with the most basic English words to ingrain them to rote memory. The enclosed fluency program corrects this academic deficiency, and the economically disadvantaged children are able to build a more advanced vocabulary since these English basic words are mastered and higher concepts may be more

readily taught. 2.) Standardized testing is often timed (i.e., in Texas, the reading STAAR Texas Education Agency test is a timed 4 hour examination) requiring a student to be tested in both fluency and comprehension. Hence, the student must be able to read fluently or they will not complete the examination in the allotted time! The fluency program affords student this ability, and the classroom teacher is then able to focus primarily on the comprehension reading requirement for testing.

Standard commercially purchased reading programs generally possess a fluency list associated with each level of reading. The list of words at each reading level might only be 10 to 15 words per level, but in a classroom of 20 or more children, it is difficult for even the most organized teacher to hold each student accountable to so many different word lists. The enclosed fluency word lists make this process much more manageable. The list of words is general, so ALL students are held accountable at ONE time with a set and easy standard to follow. All commercial reading level fluency lists are the same words in the 1,000-word program whereas the teacher of any level of teaching experience may hold their students accountable.

Finally, it is the author's professional opinion that this fluency program should be implemented school-wide. The first year of implementation may be difficult, but the succeeding years of implementation are both effective and efficient both horizontally and vertically across grade levels. In the 4<sup>th</sup>, 5<sup>th</sup> and 6<sup>th</sup> grades when the students have demonstrated reading scores above 75% or 80% on the previous year's standardized State assessment completed with a time requirement, those students may be exempted from the program since basic fluency is not a deficiency in their reading ability. This process will save time in testing students for fluency issues, so the number of students to work with at those grade levels should be significantly lowered.

### First Hundred English Words

Name\_\_\_\_\_

a
about
after
again
all
an
and
any
are
as
at
be
been
before
boy
but
by
can
come
day
did
do
down
eat
for

nglish Words
from
get
give
go
good
had
has
have
he
her
here
him
his
how
Ι
if
in
is
it
just
know
like
little
long
make

man	
many	
me	
much	
my	
new	
no	
not	
of	
old	
on	
one	
or	
other	
our	
out	
put	
said	
see	
she	
 SO	
some	
take	
that	
the	

their
them
then
there
they
this
three
to
two
up
us
very
was
we
were
what
when
which
who
will
with
work
would
you
your

### **Second Hundred English Words**

Name\_\_\_\_\_

also am another away back ball because best better big black book book box both bring call came color could dear each ear end far find	
another away back ball because best better big black book box both bring call came color could dear each ear end far	also
back ball because best better big black book boox both bring call came color could dear each ear end far	am
back ball because best better big black book boox both bring call came color could dear each ear end far	another
ball because best better big black book box both bring call came color could dear each ear end far	away
because best better big black book box both bring call came color could dear each ear end far	back
best better big black book box both bring call came color could dear each ear end far	ball
better big black book box both bring call came color could dear each ear end far	because
big black book box both bring call came color could dear each ear end far	best
black book box both bring call came color could dear each ear	better
book box both bring call came color could dear each ear end far	big
box both bring call came color could dear each ear end far	black
both bring call came color could dear each ear end far	book
call came color could dear each ear end far	box
call came color could dear each ear end far	both
came color could dear each ear end far	bring
color could dear each ear end far	call
could dear each ear end far	came
dear each ear end far	color
each ear end far	could
ear end far	dear
end far	each
far	ear
	end
find	far
	find

<b>English Words</b>
first
five
found
four
friend
girl
got
hand
high
home
house
into
kind
last
leave
love
left
live
look
made
men
may
more
morning

mother	
miss	
near	
name	
never	
next	
night	
only	
open	
over	
own	
people	
play	
please	
present	
pretty	
ran	
red	
read	
right	
run	
saw	
say	
school	
seem	

most

along
0
always
anything
around
ask
ate
bed
brown
buy
car
carry
clean
clothes
close
coat
cold
cut
didn't
does
dog
don't
door
dress
early
eight

angusu worus
every
eyes
face
fast
fat
fine
fire
fly
food
full
funny
grow
gave
goes
green
happy
hard
hat
head
hear
help
hold
hope
hot
jump

keep	
letter	
longer	
loud	
might	
money	
myself	
now	
o'clock	
off	
once	
pair	
part	
ride	
round	
same	
sat	
second	
set	
seven	
show	
sing	
sister	
sit	
six	100

sleep
small
start
stop
ten
thank
third
those
through
today
tomorrow
took
town
try
turn
walk
warm
wash
water
woman
write
yellow
yes
yesterday
yell

### Fourth Hundred English Words

Name\_\_\_\_\_

addition	disease	mile	send
age	drive	model	share
ago	drop	month	shop
anyone	effort	normal	short
arm	energy	okay	son
art	fall	page	sort
attention	father	pattern	speak
bad	film	pay	stay
behind	firm	person	step
bill	forget	plant	street
blood	game	prepare	suffer
catch	history	profit	summer
cell	hit	project	task
child	horse	pull	tax
club	hotel	quick	term
compare	information	reach	title
cost	issue	record	top
cover	item	remember	understand
create	join	remove	view
current	late	report	visit
date	let	result	wall
deal	library	rise	week
depend	lose	risk	wide
detail	major	sale	wife
difficult	maybe	75 <b>sea</b>	word word

able
add
afternoon
air
already
animal
baby
beautiful
became
begin
below
boat
body
boot
broke
build
cannot
care
careful
center
change
check
circle
class
clear

heard	
heart	
heavy	
herself	
hour	
hurt	
I'd	
idea	
inside	
instead	
job	
kids	
kill	
lady	
land	
learn	
length	
line	
list	
listen	
lost	
lots	
mixture	
mountain	
move	100

nice
ocean
pain
park
pass
past
picture
plan
real
reason
rest
save
ship
sent
sick
solution
talk
teach
that's
throw
wasn't
watch
width
window
yourself

above act action against almost although among area become
action against almost although among area
against almost although among area
almost although among area
although among area
among area
area
hocomo
Decome
began
being
between
business
children
church
city
company
country
develop
different
done
during
either
enough
even

nglish Words
ever
example
fact
family
feet
felt
few
form
general
great
ground
group
himself
honest
however
human
important
interest
its
it's
itself
knew
large
later
law

least	
less	
life	
light	
local	
matter	
means	
member	
mind	
must	
need	
nothing	
number	
often	
orange	
order	
per	
perhaps	
place	
point	
possible	
power	
president	
problem	
program	100

public
rather
room
several
shown
side
since
something
state
still
system
thought
time
told
toward
truck
well
went
whether
whole
within
without
world
yet
young

across
affect
allow
apply
argue
attitude
award
bank
behavior
board
brother
case
chance
chapter
choose
claim
common
computer
contain
couple
dead
decide
describe
difference
discover

doctor due effect enter event
effect enter
enter
event
expect
explain
fail
feel
figure
final
floor
forward
garden
health
improve
increase
involve
leg
level
loss
lot
main
material
meet

	minute	
	music	
	news	
	note	
	occur	
	oil	
	party	
	percent	
	piece	
	police	
	pound	
	practice	
	price	
	produce	
	purpose	
	quiet	
	raise	
	really	
	receive	
	recent	
	reduce	
	remain	
	replace	
	return	
75	seat	100
-		•

sell
sign
simple
size
someone
sound
space
spend
stone
strong
success
surface
table
team
test
together
train
treat
true
unless
useful
various
village
voice
wait

achieve
agree
answer
appear
appropriate
arrive
avoid
aware
bear
believe
break
building
cause
century
character
choice
community
concern
continue
court
daughter
death
demand
design
direction

English Words
division
education
enjoy
evening
factor
field
finish
foot
force
future
glass
goal
hair
hospital
husband
identify
introduce
king
language
lead
lie
low
machine
market

moment nature necessary offer office paper parent period pick poor press
necessary offer office paper parent period pick poor
offer office paper parent period pick poor
office paper parent period pick poor
paper parent period pick poor
parent period pick poor
period pick poor
pick poor
poor
_
nress
ргевь
prevent
private
prove
question
ready
reflect
refuse
respect
road
royal
rule
science
sense
serious

single
skill
smile
social
sorry
special
specific
story
student
study
suppose
teacher
theory
though
total
type
usually
value
war
wear
whose
win
wonder
wrong

memory

English Words
entire
equal
evidence
except
excited
experience
false
farm
fear
feed
female
frustrate
further
gone
government
guard
guess
gun
hall
held
hundred
hunger
impossible
inform

lack	
lay	
led	
male	
meaning	
middle	
mine	
minor	
mister	
modern	
neither	
nervous	
north	
organize	
outside	
paid	
peace	
pleasure	
plenty	
position	
probably	
property	
proud	
provide	
punish	100

river
sale
season
seen
shake
shy
sky
soil
sometimes
south
spring
square
stir
stood
stream
strike
sudden
support
themselves
trade
truth
west
wing
worry
worse

island

ahead
ancient
battle
beside
born
bridge
camp
chair
cool
count
cross
curse
danger
desire
distance
disturb
dollar
drink
dust
duty
earn
empty
encourage
enemy
escape

English Words
evil
excellent
explore
favor
file
fit
fix
flat
flow
forest
freeze
gas
heat
hill
honor
judge
key
leader
limit
mark
mass
master
melt
message
mouth

_		_
	narrow	
	neighbor	
	nobody	
	none	
	obvious	
	opposite	
	perfect	
	plane	
	poem	
	pray	
	print	
	rain	
	recognize	
	remind	
	rich	
	scene	
	search	
	secret	
	shape	
	sharp	
	shelter	
	shoe	
	sight	
	signal	
75	slip	100
		•

soft
solid
somewhere
spoke
sport
stain
stair
straight
strange
surprise
surround
sweet
taste
thick
thin
touch
valley
vote
warn
wave
weather
weight
welcome
wind
worth